

BOARD POLICY LETTER

Remimeo  
Supervisors

8 MAY 1969R  
ISSUE II

REVISED & REISSUED 14 JULY 1975 AS BPL  
(Revision in Script)

CANCELS  
HCO POLICY LETTER OF 8 MAY 1969  
ISSUE I  
SAME TITLE

HOW TO TEACH A COURSE

NOTE: We learned these exact data the hard way over the years. An empty class with no enrollees is traced always to violation of these points. People like it this way. It makes Auditors. The moment you violate this you have a clinic not a class and you wind up with no Auditors trained.

A course should be taught very tough. The Supervisor's first premise is that a Student doesn't have a case. There is an old training rule in Dianetics (R) and Scientology (R) - if a mist forms on a mirror held up to the student's mouth, he can carry on. Never sympathize with a student, just train him.

THREE VITAL DATA

There are three vital data which make the difference between a successful course and one which fails utterly. They are:

1. EXACT SCHEDULING.
2. SUPERVISOR PRESENCE.
3. SUPERVISOR REFUSAL TO ANSWER TECH QUESTIONS BUT ONLY REFERS THE STUDENT TO THE MATERIALS.

Exact scheduling means just that. The course has a daily schedule, it is known to each student, and it is adhered to exactly. The course commences each day and after each break exactly on time, with a brisk, snappy rollicall. It is ended exactly on time by the Supervisor.

The Supervisor must be present with the class at all times and ON TIME. Continuous inspection of what is going on, correction by referral to the right bulletin, and just being there as a Supervisor will bring about trained students.

The Supervisor *refers* students quickly and easily to the relevant material when asked questions.

MISUNDERSTOOD WORDS

Misunderstood words MUST be handled. HCO Policy Letter 26 August 1965 *Scientology Training Twin Checkouts*, HCO Bulletin of March 10, 1965 *Words, Misunderstood Goofs*, the Study Tapes, and the *Word Clearing Series Bulletins* give the phenomena and its handling.

BPL 8.5.69R  
Rev. 14.7.75

- 2 -

Comdr. Tony Dunleavy  
CS-2 Training Aide

Revised & Reissued as BPL  
by Flag Mission 1234 2nd  
Molly Gilliam

Approved by the  
Commodore's Staff Aides  
and the  
Board of Issues

for the  
BOARDS OF DIRECTORS  
of the  
CHURCHES OF SCIENTOLOGY

BDCS:CSA:BI:TD:MG:mg  
Copyright © 1969, 1975  
by L. Ron Hubbard  
ALL RIGHTS RESERVED

This is Reproduced and issued to you by  
The Publications Organization, U. S.